

Pikeville Clinic

119 River Drive
Pikeville, KY 41501

Phone: 606-437-5500

Fax: 606-437-0873

www.pikecountyhealth.com



Belfry Clinic

25320 U.S. Highway 119 N.,
Suite 101
P.O. Box 854
Belfry, KY 41514

Phone: 606-353-7210

Fax: 606-353-6818

Pike County Board of Health Minutes

December 8, 2020

MEMBERS PRESENT:

Diana Thacker, Fiscal Court Representative
Stephanie Wallace, RPh
Debra Huffman, Lay Person
Mark Reed, MD
Reggie Hickman, Judge Executive Proxy
Paul Maynard, MD
James Justice, DMD

OTHERS PRESENT:

Tammy Riley, Director
Jim Cecil
Rebecca Williams
Stephanie Bentley
Roy Hunter, CPA
Nicole Ziege, Appalachian News Express

MEMBERS NOT PRESENT:

Joey Collins, DVM, Chairman
Laura Paula Jones, DO
Mary Anne Belcher, OD
Traci Thornsbury, APRN, FNP-C

“Leading our Community in Prevention”

Call to Order

Diana Thacker called the meeting to order at 6:01 pm. Dr. Mark Reed joined the meeting at 6:22 pm, and it was noted that a quorum was present.

Adoption of Agenda

A motion was made to accept the agenda by Dr. Paul Maynard and a second was made by Dr. James Justice. The motion carried unanimously.

Approval of September 8, 2020 Minutes

A motion was made by Debra Huffman to accept the minutes of the September 8, 2020, meeting. A second was made by Reggie Hickman. The motion carried unanimously.

Financial Update

Audit

Mr. Roy Hunter, CPA, presented the financial audits for both the Pike County Public Health Taxing District and the Pike County Health Department for FY19-20. Both audits were in compliance and there were no findings.

A motion was made to accept the audit by Dr. James Justice and a second was made by Dr. Paul Maynard. The motion carried unanimously.

Taxing District Expense/Account Balances

Jim Cecil, Director of Administrative Services, gave the financial update. Board members were given a copy of the Board of Health account balances. There have been no expenditures paid since the September Board Meeting.

FY19-20 Revenue and Expense Reports

Mr. Cecil provided a comparison of FY20 to FY21 financial reporting thru November for each year. With the increased focus on the response to the pandemic and the exponential case growth the last two months, projecting year-end totals has become difficult and lacks reliability due to the uncertainty going forward.

Included is a comparison of month-end totals for November 2020 and 2019. Overall, and excluding local tax dollars, our receipts have increased by \$81,984, which represents a 7.0% increase. One positive note

is that we have not needed to transfer any local tax receipts to this point. We do anticipate a transfer in December due to an anomaly in the calendar that created a third payroll that originally was planned for January. When excluding the one-time capital expenditure for the harm reduction vehicle, our overall expenditures also increased slightly by \$47,700, or 3.1% in comparison to the prior year. The capital expenditure will be reimbursed and reflected in federal funding receipts when received and is actually budget neutral.

To provide a little more detail about our current financial status, a review of receipts and expenditures was conducted.

On the revenue side, there was a small increase in state receipts, mainly due to close-out funds. There has been a net increase of \$192,000 in federal receipts, which includes \$302,000 of Cares Act and Contact Tracing funds that have offset decreases in other areas. This includes the decrease in some federal programs and service fees that are generated under normal operations.

On the expenditure side, there is an increase in salary and fringe benefits as a result of the much-appreciated lump sum payment that the board approved for the employees. Also, we did have a payout for vacation time for a long-time employee that retired a few months ago.

A majority of the other expenditure categories have seen decreases, some significant, as a result of the decrease in activities and services associated with normal operations. The one category that has an increase is in office administration. This is due to additional funding allocations for WIC and HANDS to replace and upgrade computers and tablets. Combined, the additional \$35,000 in expenditures accounts for the increase in the comparison. We have received reimbursement for the WIC purchase and have submitted the documentation to HANDS and expect to receive it soon.

A motion was made by Dr. Mark Reed to accept the financial report and a second was made by Mrs. Debra Huffman. The motion carried unanimously.

Old Business

COVID-19 Update

Mrs. Riley provided a PowerPoint update on the Covid-19 numbers globally, nationally, statewide, and county-wide along with the benchmarks for Pike County.

COVID-19 Vaccine Update

Stephanie Bentley provided an update on the COVID-19 vaccine and the planning for a large mass vaccination of the population. She explained that the health department is working on POD's to help with the dispensing and administration of the vaccines to the public. She also gave a brief update about the two vaccines, Moderna and Pfizer. Moderna will be the one the health department will receive due to the

more basic storage and administration process for it. Pfizer will be allocated primarily to the hospitals as they have the means to store it.

New Business

Board of Health Renewal Applications

Mrs. Riley reviewed the online renewal process for board of health members but also explained if any board member wishes to fill out the paper application those are still available and can be dropped off to the health department and will be submitted for them.

Dental Services

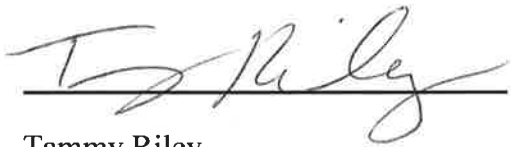
Mrs. Riley advised that she was planning on having the dental hygienist to perform basic cleanings and screenings at the health department. Dr. Justice voiced he agrees but with extra safety precautions due to COVID-19.

Adjourn

A motion was made by Debra Huffman to adjourn and second was made by Dr. James Justice. The motion carried unanimously.

Meeting adjourned at 7:19pm. The next scheduled meeting is set for March 9, 2021, at 6:00 pm.

Respectfully Submitted:



Tammy Riley
Public Health Director II
Secretary to Board



Joey Collins, DVM
Chairman of the Board